

Santa Monica College – Respiratory Care Program

ADVISORY COMMITTEE MEETING

Date: January 25, 2019

Time: 2:30PM

Meeting: SMC RT Advisory Meeting Committee Meeting

Chair: Jeff Davis

Members Present: Raul Avila, Eve Adler, Jeff Davis, Alan Rothfeld, Melvin Welch, Reza Saham, Irena Vartapetian, Timothy Strom, Matthew Dartt, Salvador Santana, Richard Hernandez

Recorder: Michelle Aragon

Topic	Discussion	Disposition
ANNOUNCEMENTS		
Purpose of meeting is: COARC approved letter of intent, and approval of intent.		
New Business		
	<p>Provisional Self-study report to highlight curriculum and goals of the SMC RT stand-alone program.</p> <p>SMC COARC Number : 200637</p> <p>We were among other RT programs to submit for program because as of 2018, COARC will no longer approve Assoc. Degree RT programs. This why SMC applied.</p> <p>Report has two objectives: Verify program meets COARC standards.</p> <p>Promote self-study and evaluate outcomes.</p>	<p>Need to hire DCE. The college is willing to support another person.</p> <p>COARC will submit PSSR to make sure we meet those standards.</p>

	<p>5 standards: 1. prog. Admin and sponsorship (accreditation with ACCJC) 2. institutional and personnel resources 3. identify in the program goals and outcomes. 4. standard curriculum 5. fair practices and record keeping.</p> <p>Dr. Joe Coyle (need to hire a DCE, no later than when we have the site visit but the sooner the better).</p> <p>ELAC / SMC currently has close to 2000 hours in lecture, lab, clinical. Clinical is approximately 800 hours.</p> <p>SMC required to have prog. Dir., DCE, how many faculty members will we have upon start?</p> <p>Review of time line to report submission.</p> <p>Fall of 2019 – SMC will be developing full curriculum.</p> <p>COARC requires core syllabi</p>	<p>SMC Curriculum is based on 25 core competencies, based on feedback received.</p> <p>1st sem. Covers all basics.</p> <p>SMC’s program is focusing on Competency Based Education – focus on the competencies, as students will know what they are expected to know upon completion of the program.</p> <p>SMC - teaching in basics and building up on the knowledge in order to achieve this.</p> <p>2/1 report due. Site visit in June Summer COARC meeting.</p> <p>Aiming for Conditional approval for first cohort spring 2020.</p> <p>Outlines for courses are established, and learning objectives have been established.</p>
--	---	--

	<p>Goals reviewed:</p> <p>Suggestion: Perhaps change entry level with the term new graduate?</p> <p>Suggestion: Graduates will exhibit ethical behavior in a professional setting</p> <p>Suggestion: develop questions that may assess this.</p> <p>Recommendation of clinical and theory to be separated?</p> <p>Add presentation.</p> <p>Create courses that include chronic disease.</p> <p>Perhaps present in every class?</p>	<p>February and march the curriculum needs to be presented to SMC curriculum committee, adamic senate, board of trustees, and chancellor's office.</p> <p>2-3 months is the timeframe.</p> <p>These goals would be considered program SLO's and these are reflected in the objectives of the students slo's.</p> <p>Committee believes the program is on the right track.</p>
Old Business		
Good of the Order		
Closed Session		
	<p>Additional clinical locations proposed: Hollywood Presbyterian</p>	

	(Dr. Rothfeld can accommodate clinical) Kindred SoCAL hospital	
MEETING ADJOURNED		Adjourned
		4:30PM

SMC RESPIRATORY CARE PROGRAM

STUDY GROUP- ADVISORY BOARD COMMITTEE
WORKING LUNCH PROVIDED

1/25/2019
2:30-4:30 pm
SMC Bundy 123

Attendees

Jeffrey Davis
Eve Adler
Jennifer Merlic
Dr. Alan Rothfeld
Gregory Morrison
Raul Avila
Pamela Michael
Patrick Tobin
Denise Rees
Matt Dartt
Reza Saham
Melvin Welch
Richard Hernandez
Hector Garcia
Timothy Strom
Salvador Santana

AGENDA ITEMS

Topic	Presenter	Time allotted
✓ Introductions	Jeff Davis, Chair	
✓ SMC	Jennifer Merlic, VP	
✓ SMC Health Sciences	Eve Adler, Dean HS	
✓ SMC approval of LOI	Salvador Santana	
✓ SMC RT program Curriculum	Salvador Santana, Mel Welch Irina Vartapian, Raul Avila	
✓ SMC RT Program Goals	Salvador Santana	

- ✓ Vote on Program Goals and Curriculum Jeff Davis,
Ad. Board. Committee

- ✓ Cohort Size/Clinical Placement Salvador Santana

- ✓ Ideas for marketing program Ad. Board Committee

- ✓ Set date, time and place for next meeting Jeff Davis

- ✓ Adjournment

OTHER INFORMATION

Observers:

Resources:

Special notes:



Respiratory Therapy Advisory Board Meeting

Working Lunch

Friday, January 25, 2019

Bundy 123 or Zoom

2:30 - 4:30pm

	Last Name	First Name	Signature
1	AVILA	PAUL	
2	ADLER	EVE	
3	DAVIS	Jeff	
4	Kotukfeld	Alan	
5	Welch	Melvin	
6	Saham	Reza	
7	Vartadeprow	IRENA	
8	Strom	Timothy	
9	DARTT	MATTHEW	
10	Santana	Salvador	
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			